

November 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
					Reconcile BIW payroll	
5	6	7	8	9	10	11
	BIW pay statement available	BIW Pay Date - 10/29	HR PIF Deadline for BIW 11/12/17 payroll			
12 BIW End 1st	13	14	15	16	17	18
Period 24/2017	Reconcile LGV payroll	Noon Deadline BIW Time Entry & Approval	MTH Time Entry/Appr for October Time HR PIF Deadline for Monthly payroll		5 p.m. Deadline ECR Entry & Approval LGV pay statm avail Reconcile BIW payroll	IRIS System Maintenance Friday 10 p.m. -Sunday noon
19	20	21	22	23	24	25
	BIW pay statement available LGV Pay Date	HR PIF Deadline for BIW 11/26/17 payroll (1 day early for holiday) BIW Pay Date - 11/12		Thanksgiving Holiday	Administrative Closing	
26 BIW End 2nd	27	28	29	30 MTH End		
Period 25/2017	Reconcile MTH payroll	MTH pay statement available Noon Deadline BIW Time Entry & Approval		MTH Pay Date		