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| **The University of Tennessee****UT Student Assistant Short Form** | **NOTE: Use the Tab** key to move the cursor to the next field. |

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| **Responsible Cost Center Number** |       | **Responsible Cost Center Name** |       |
| **Preparer** |       | **Preparer’s Phone Number** |       | **Date Prepared** |       |

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| **SSN***(no dashes**or spaces)* | **Hire****Date** | **TN****Unique****ID** | **NetID** | **Name***(Last, First, MI)* | **DOB** | **Gender** | **%****of****Time** | **Ethnicity** | **Race** | **Marital Status** | **Position****Number** | **Cost Center or WBS Element** | **Hourly****Rate** | **Residence****Status** | **Visa Type** | **Visa Exp.****Date** |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
|       |       |       |       |       |       |   |     |    | [ ] RI [ ] R2[ ] R3 [ ] R4[ ] R5 |    |       |       |       |   |      |       |
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| **APPROVALS** |  |  |  | **CODES TO USE ON THIS FORM** |
|  | Date |  |  | **Gender** | **F**–Female**M**–Male | **Residence Status** | **C**–Citizen **A**–Non-Resident Alien**N**–Permanent Resident |
|  | Date |  |  | **Ethnicity** | **E1**–Hispanic/Latino **E2**–Not Hispanic/Latino | **Marital Status** | **M**–Married **S**–Single |
|  | Date |  |  | **Race** | **R1**-American Indian or Alaskan Native **R2**–Asian **R3**-Black or African American**R4**-Native Hawaiian or other Pacific Islander **R5**-White |

StudentForm *(Rev. 7/13/2011)*