

# May 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 BIW pay statement available	4 BIW Pay Date - 04/25	5 HR PIF Deadline for BIW 05/9 payroll	6	7	8
9 BIW End 1st	10	11 Noon Deadline BIW Time Entry & Approval	12	13	14 HR PIF Deadline for <u>Monthly</u> payroll MTH Time Entry/Appro for <u>April</u> Time Reconcile BIW payroll	15 IRIS System Maintenance Friday 10 p.m. - Sunday noon
16	17 Reconcile LGV payroll BIW pay statement available	18 5 p.m. Deadline ECR Entry & Approval LGV pay statement available BIW Pay Date - 05/9	19 HR PIF Deadline for BIW 05/23 payroll LGV Pay Date	20	21	22
23 BIW End 2nd	24 Reconcile MTH payroll LGV Pay Date	25 Noon Deadline BIW Time Entry & Approval	26	27 MTH pay statement available	28 Reconcile BIW payroll MTH Pay Date	29
30	31 MTH End Memorial Day Holiday BIW pay statement available					