

November 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BIW pay statement available	2 BIW Pay Date - 10/24	3 HR PIF / Eform Deadline for BIW 11/07 payroll	4	5	6
7 BIW End 1st Period 23/2021	8	9 Noon Deadline BIW Time Entry & Approval	10	11	12 Reconcile BIW payroll	13 IRIS System Maintenance Friday 10 p.m. - Sunday noon
14	15 BIW pay statement available MTH Time Entry/Apr for October Time HR PIF/Eform Deadline for Monthly payroll	16 Reconcile LGV payroll BIW Pay Date - 11/07	17 5 p.m. Deadline ECR Entry & Approval HR PIF / Eform Deadline for BIW 11/21 payroll	18 LGV pay statement available	19 LGV Pay Date	20
21 BIW End 2nd Period 24/2021	22 5 p.m. Deadline BIW Time Entry & Approval	23 Reconcile MTH payroll	24 Reconcile BIW payroll	25 Thanksgiving Holiday	26 Administrative Closing	27
28	29 BIW pay statement available MTH pay statement available	30 MTH End BIW Pay Date - 11/21 MTH Pay Date				