

February 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Noon Deadline BIW Time Entry & Approval	2	3	4 Reconcile BIW payroll	5
6	7 BIW pay statement available	8 BIW Pay Date - 01/30	9 HR PIF Deadline for BIW 02/13 payroll	10	11	12 IRIS System Maintenance Friday 10 p.m. - Sunday noon
13 BIW End 1st Period 04/2022	14	15 MTH Time Entry for <u>January</u> Time HR PIF Deadline for <u>Monthly payroll</u> Noon Deadline BIW Time Entry & Approval	16 Reconcile LGV payroll	17 5 p.m. Deadline ECR Entry & Approval LGV pay stmt available	18 Reconcile BIW payroll LGV Pay Date	19
20	21 BIW pay statement available	22 BIW Pay Date - 02/13	23 Reconcile MTH Payroll HR PIF Deadline for BIW 02/27 payroll	24	25 MTH pay statement available	26
27 BIW End 2nd Period 05/2022	28 MTH End MTH Pay Date					