

November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 HR PIF / Eform Deadline for BIW 11/05 payroll	2	3	4
5 BIW End 1st Period 23/2023	6	7 BIW Pay Date - 10/24 Noon Deadline BIW Time Entry & Approval	8	9	10 Reconcile BIW payroll	11 IRIS System Maintenance Friday 10 p.m. - Sunday noon
12	13 BIW pay statement available	14 BIW Pay Date - 11/05	15 MTH Time Entry/Appr for October Time HR PIF/Eform Deadline for Monthly payroll HR PIF / Eform Deadline BIW 11/19 payroll	16 Reconcile LGV payroll	17 5 p.m. Deadline ECR Entry & Approval LGV pay statement available	18
19 BIW End 2nd Period 24/2023	20 LGV Pay Date 5 p.m. Deadline BIW Time Entry & Approval	21	22 Reconcile BIW payroll	23 Thanksgiving Holiday	24 Administrative Closing	25
26	27 BIW pay statement available Reconcile MTH payroll	28 BIW Pay Date - 11/19	MTH pay statement available HR PIF / Eform Deadline for BIW 11/05 payroll	30 MTH End MTH Pay Date		