

## 2024 MAINTENANCE SCHEDULE

This document provides the maintenance schedule for the following systems through December 2024:

- IRIS
- IRIS Web Portal
- Business Warehouse (BW)
- IRIS Mobile (Fiori)

During the below maintenance periods, these systems will not be available to users, unless otherwise noted.

### MONTHLY MAINTENANCE

Monthly maintenance typically occurs between 10:00 PM (Eastern Time) Friday and 12:00 PM (Noon) the following Sunday; however, when a maintenance weekend is listed as “abbreviated”, the specific times of the outage may vary. Details for each month’s maintenance will be specified in the associated [IRIS Listserv](#) announcement that is sent during the week of the scheduled maintenance. The following dates represent the Friday start times for each month’s maintenance window in 2024. **Note:** Yellow months should not be needed.

<b>JANUARY</b> <b>19</b> Monthly Maintenance	<b>FEBRUARY</b> <b>9</b> Monthly Maintenance	<b>MARCH</b> <b>15</b> Monthly Maintenance	<b>APRIL</b> <b>12</b> Monthly Maintenance <b>(Abbreviated)</b>
<b>MAY</b> <b>10</b> Monthly Maintenance	<b>JUNE</b> <b>14</b> Monthly Maintenance	<b>JULY</b> <b>19</b> Monthly Maintenance <b>(Abbreviated)</b>	<b>AUGUST</b> <b>9</b> Monthly Maintenance
<b>SEPTEMBER</b> <b>13</b> Monthly Maintenance	<b>OCTOBER</b> <b>11</b> Monthly Maintenance	<b>NOVEMBER</b> <b>15</b> Monthly Maintenance	<b>DECEMBER</b> <b>6</b> Support Packs / Maintenance

**Weekly Maintenance:** Weekly maintenance is occasionally needed for the IRIS platforms on Wednesdays between 10:00 PM (Eastern) and 2:00 AM on Thursday. During this preemptive window, the systems **may be unavailable** for use. (These outages may occur without an IRIS Listserv announcement.)

**Daily Back-ups:** Daily back-ups of the systems occur every day from 1:00 AM (Eastern) until 3:15 AM. During the daily back-ups, the systems **are available** to users.

**Weekly Back-ups:** Weekly back-ups of the IRIS Web Portal occur every Monday from 1:30 AM (Eastern) until 2:45 AM. The Business Warehouse weekly back-ups occur every Saturday from 11:00 PM (Eastern) until Sunday at 2:30 AM. During the weekly back-ups, these systems **will not be available**. IRIS back-ups occur while the system is up and **do not affect**