

February 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					Reconcile BIW payroll	
4	5	6	7	8	9	10
	BIW pay statement available	BIW Pay Date - 01/28	HR PIF Deadline for BIW 02/11 payroll			IRIS System Maintenance Friday 10 p.m. - Sunday noon
11	12	13	14	15	16	17
BIW End 1st Period 04/2024		Noon Deadline BIW Time Entry & Approval		MTH Time Entry / Approval January Time HR PIF Deadline for Monthly payroll	Reconcile BIW payroll Reconcile LGV payroll LGV pay stmt available	
18	19	20	21	22	23	24
	5 p.m. Deadline ECR Entry & Approval LGV Pay Date BIW pay statement available	BIW Pay Date - 02/11	HR PIF Deadline for BIW 02/25 payroll			
25	26	27	28	29		
BIW End 2nd Period 05/2024	Reconcile MTH Payroll	Noon Deadline BIW Time Entry & Approval	MTH pay statement available	MTH End MTH Pay Date		