

April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BIW pay statement available	2 BIW Pay Date - 03/24	3 HR PIF Deadline for BIW 04/7 payroll	4	5	6
7 BIW End 1st Period 08/2024	8	9 Noon Deadline BIW Time Entry & Approval	10	11	12 Reconcile BIW payroll	13 IRIS System Maintenance Friday 10 p.m. - Sunday noon
14	15 MTH Time Entry/ Apprv for <u>March</u> Time HR PIF Deadline for <u>Monthly</u> payroll BIW pay statement available	16 Reconcile LGV payroll BIW Pay Date - 04/7	17 HR PIF Deadline for BIW 04/21 payroll	18 LGV pay statement available	19 LGV Pay Date	20
21 BIW End 2nd Period 09/2024	22 5 p.m. Deadline ECR Entry & Approval Reconcile MTH payroll	23 Noon Deadline BIW Time Entry & Approval	24	25	26 Reconcile BIW payroll Reconcile MTH payroll	27
28	28 MTH pay statement available	28 MTH End MTH Pay Date BIW Pay Date - 04/21				