2024 MAINTENANCE SCHEDULE

This document provides the maintenance schedule for the following systems through December 2024:

- **IRIS**
- **IRIS Web Portal**
- **Business Warehouse (BW)**
- **IRIS Mobile (Fiori)**

During the below maintenance periods, these systems <u>will not</u> be available to users, unless otherwise noted.

MONTHLY MAINTENANCE

Monthly maintenance typically occurs between 10:00 PM (Eastern Time) Friday and 12:00 PM (Noon) the following Sunday; however, when a maintenance weekend is listed as "abbreviated", the specific times of the outage may vary. Details for each month's maintenance will be specified in the associated IRIS Listserv announcement that is sent during the week of the scheduled maintenance. The following dates represent the Friday start times for each month's maintenance window in 2024.

JANUARY	FEBRUARY	MARCH	APRIL
19 Monthly Maintenance	**9** Monthly Maintenance	**15** Monthly Maintenance	**12** Monthly Maintenance **(Abbreviated)**

MAY	JUNE	JULY	AUGUST
10 Monthly Maintenance	**14** Monthly Maintenance	**19** Monthly Maintenance **(Abbreviated)**	**9** Monthly Maintenance

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
13 Monthly Maintenance	**11** Monthly Maintenance	**15** Monthly Maintenance	**6** Support Packs / Maintenance

Weekly Maintenance: Weekly maintenance is occasionally needed for the IRIS platforms on Wednesdays between 10:00 PM (Eastern) and 2:00 AM on Thursday. During this preemptive window, the systems **may be unavailable** for use. (These outages may occur without an IRIS Listserv announcement.)

Daily Back-ups: Daily back-ups of the systems occur every day from 1:00 AM (Eastern) until 3:15 AM. During the daily back-ups, the systems **are available** to users.

Weekly Back-ups: Weekly back-ups of the IRIS Web Portal occur every Monday from 1:30 AM (Eastern) until 2:45 AM. The Business Warehouse weekly back-ups occur every Saturday from 11:00 PM (Eastern) until Sunday at 2:30 AM. During the weekly back-ups, these systems **will not be available**. IRIS back-ups occur while the system is up and **do not affect**