

March 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
			HR PIF Deadline for BIW 03/04/18 payroll			
4 BIW End 1st Period 06/2018	5	6	7	8	9	10
		Noon Deadline BIW Time Entry & Approval			Reconcile BIW payroll	
11	12	13	14	15	16	17
	BIW pay statement available	BIW Pay Date - 03/04	HR PIF Deadline for BIW 03/18/18 payroll	Reconcile LGV payroll MTH Time Entry/Appr for February Time HR PIF Deadline for Monthly payroll	LGV pay statement available	IRIS System Maintenance Friday 10 p.m. - Sunday noon
18 BIW End 2nd Period 07/2018	19	20	21	22	23	24
	LGV Pay Date	Noon Deadline BIW Time Entry & Approval	5 p.m. Deadline ECR Entry & Approval		Reconcile BIW payroll	
25	26	27	28	29	30	31 MTH End
	BIW pay statement available	Reconcile MTH payroll BIW Pay Date - 03/18	HR PIF Deadline for BIW 04/01/18 payroll	MTH pay statement available	Good Friday Holiday MTH Pay Date	