

May 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Noon Deadline BIW Time Entry & Approval	2	3	4 Reconcile BIW payroll	5
6	7 BIW pay statement available	8 BIW Pay Date - 04/29	9 HR PIF Deadline for BIW 05/13/18 payroll	10	11	12
13 BIW End 1st Period 11/2018	14	15 MTH Time Entry/ Apprv for April Time HR PIF Deadline for Monthly payroll Noon Deadline BIW Time Entry & Approval	16 Reconcile LGV payroll	17 LGV pay statement available	18 Reconcile BIW payroll LGV Pay Date	19 IRIS System Maintenance Friday 10 p.m. -Sunday noon
20	21 BIW pay statement available	22 5 p.m. Deadline ECR Entry & Approval BIW Pay Date - 05/13	23 HR PIF Deadline for BIW 05/27/18 payroll	24	25 Reconcile MTH payroll	26
27 BIW End 2nd Period 12/2018	28 Memorial Day Holiday	29 MTH pay statement available 5 p.m. Deadline BIW* Time Entry & Approval	30	31 MTH End MTH Pay Date		