

# November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
					Reconcile BIW payroll	
4	5	6	7	8	9	10
	BIW pay statement available	BIW Pay Date - 10/28	HR PIF Deadline for BIW 11/11 payroll			
11 BIW End 1st Period 24/2018	12	13	14	15	16	17
		Noon Deadline BIW Time Entry & Approval	MTH Time Entry/Appr for <b>October</b> Time HR PIF Deadline for <b>Monthly</b> payroll (1 day early for holiday)	Reconcile LGV payroll	Reconcile BIW payroll LGV pay statement available	IRIS Maintenance Friday 10p.m. - Sunday noon
18	19	20	21	22	23	24
	BIW pay statement available LGV Pay Date	5 p.m. Deadline ECR Entry & Approval HR PIF Deadline for BIW 11/25 payroll (1 day early for holiday) BIW Pay Date - 11/11		Thanksgiving Holiday	Administrative Closing	
25 BIW End 2nd Period 25/2018	26	27	28	29	30	
		Noon Deadline BIW Time Entry & Approval			MTH End Reconcile BIW payroll MTH Pay Date	